



Title: Oceanside Emmaus Board Meeting
Date: Tuesday, 2/16/2017
Time: 6:30pm
Place: Christ Church Pompano - Sykes Hall
Dial in #: 530-881-1212, participant code: 571 540 682#

Distribution and Attendee List: (Y = in attendance, E = Excused absence)

	Name	Role		Name	Role
Y	Phil Connell	Community Lay Leader			Fund Raising
Y	Steve Wilkinson	Past Community Lay Leader	Y	Janet Brockway	Music
Y	Corkie Woerner	Secretary	Y	Mike Schooley	Agape
	Mark Spicker	Treasurer	Y	Chuck Emerton	Facilities/Logistics
Y	MaryLou Gillis	Registrar		Samuel Battle	Supplies
	Michael Bialoj	Communications	Y	Jill Dallett	Kitchen Coordinator
		Gatherings	Y	Bob Oldfield	Chrysalis
	Ray Alfonso	Reunion Groups		Dr. Rev. Larry Hinkle	Spiritual Director
		Evangelism	Y	Dr. Rev. Simon Osunlana	Asst. Spiritual Director
Y	Tony Ash	Church Reps		Rev. Larry Bergstrom	Asst. Spiritual Director
Y	Linda Jarrett	Community Training			
Y	Kevin Dallett	Men's weekend - LD	Y	Aimee Wooton	Women's weekend - LD
	Tony Ash	Men's weekend - BR		Nanci Branson	Women's weekend - BR
		Men's weekend - LD rep			Women's weekend - LD rep

#	Title	Time	Facilitator
1.	Opening Prayer	5 min	Phil
2.	Introduction of new board members	5 min	All
3.	Review/approval of last month's minutes	5 min	Phil
4.	Men's weekend #85 - April 20-23, 2017	10 min	Kevin (or delegate)
5.	Women's weekend #86 - April 27-30, 2017	10 min	Aimee (or delegate)
6.	Board Covenant agreement	5 min	Phil
7.	Reports (5 minutes each)	1 hour	All
8.	Prayer Partners	5 min	Phil
9.	Confirm all contact info	5 min	Phil
10.	Goals for 2017	15 min	Phil
11.	Emmaus Regional Leadership Development training	5 min	Phil
12.	Nigeria update	10 min	Phil
13.	Miami Spanish Emmaus (Mercedes Amador) in July	5 min	Phil
14.			
15.	Communion	5 min	Spiritual Directors

Meeting Minutes

Topic 1:	Opening Prayer - Phil
Topic 2:	Introductions
Topic 3:	Review/approval of last month's minutes – motion by Tony, second by Mary Lou, <i>approved as written</i>
Topic 4:	Men's Weekend #85 - Kevin
Discussion:	<ul style="list-style-type: none">• <i>Confirm team and pilgrim fees. Pilgrims fees are \$175: approximately \$1000 still due to The Forum; only 2 Pilgrims to date and both are pastors; need 4 more asst table leaders; Steve said we need to get books printed</i>
Topic 5:	Women's Weekend #86 - Aimee
Discussion:	<ul style="list-style-type: none">• <i>Needs 5 inside team (handout); walk is full with waiting list; shortage of beds a problem at The Forum; working on menu; 2 more team meetings</i>
Topic 6:	Board covenant agreement – led by Phil
Topic 7:	Reports

<p>Discussion:</p>	<ul style="list-style-type: none"> • Finance/Fund Raising – <i>Phil reported we need to find a new treasurer; “Reconciliation Detail” financial sheet handed out</i> • Registrar – <i>Mary Lou; as soon as computer is fixed she will get updates on Pilgrims</i> <ul style="list-style-type: none"> ○ Men's pilgrim count - 2 ○ Women's pilgrim count – <i>25 with a waiting list. May possibly go to 30</i> • Community Training – <i>Linda needs most recent training manuals; has a 20-minute video to share at 4th day gatherings on sponsorship</i> • Communications – <i>Phil asked Steve about our webmaster Jim Mangri, if Michael has access to communications through oceansideemmaus.org; the need to load minutes and financials for the Community</i> • Gatherings – VACANT, <i>discussion yielded the following</i> <ul style="list-style-type: none"> ○ May 6th - Walk 85/86 Follow Up With Community <i>is not confirmed but will check with Christ UMC Pompano</i> ○ July 15th - Marathon UMC - Weekend <i>is not confirmed</i> ○ September 9th - Harris Chapel <i>is not confirmed</i> ○ October 14th - Walk 87/88 Follow Up With Community <i>is not confirmed</i> • Reunion Groups – <i>Ray, no report</i> • Evangelism – VACANT, <i>no report</i> • Church Reps – <i>Tony has sent email to all church reps to encourage sponsorship of Pilgrims and ways to spread the word; Corkie suggested contacting the District Lay Leaders of the UMC to spread the word also</i> • Agape – <i>Mike is sending a Community email to remind everyone of the dates; prayer boards are now ready and Steve added there is a section in the database to sign-up for the prayer list</i> • Music – <i>Janet, no report</i> <ul style="list-style-type: none"> ○ Confirm responsibilities ○ musical community members ○ CCLI licensing • Logistics – <i>Chuck reported we currently rent 2 warehouses at approximately \$1000 each/year so we may want to consider purchasing a 8.5”x20” trailer at a cost of approximately \$5000; much discussion occurred with possibilities of using part of “Green House” and consolidated to one storage unit, pros and cons of a trailer; Tony suggested Chuck needs his own team and needs to work closely with Sam (supplies).</i> • Supplies – <i>Sam, no report</i> • Kitchen – <i>Jill is working with Don Peterman and his team for menu and food for #85 and Fay Clarke for #86; she has posted to Facebook who the cooks are and what is needed for each walk</i> • Chrysalis – <i>Bob after elaborating on his surprise recent marriage and being offered congratulations by the Board reported the following dates: Girls flight July 21-23 with deadline July 7 and Boys flight July 7-9 with deadline of June 23</i>
<p>Topic 8:</p>	<p>Prayer Partners – <i>pairings given by Phil color coded as above</i></p>
<p>Topic 9:</p>	<p>Confirm Contact Info – <i>Phil said he hasn't been told any are incorrect</i></p>
<p>Topic 10:</p>	<p>2017 goals (TENTATIVE) – <i>briefly reviewed by Phil</i></p>
<p>Discussion:</p>	<ul style="list-style-type: none"> • Re-engage churches – <i>find out wht some have cooled off</i> • Financial transparency (fund-raising) – <i>Tony suggested a letter to the Community as was done previously; Corkie suggested a “GoFundMe” account;</i> • Reduce pilgrim team fees (???) • Re-focus on training of teams • Each board position develop at least 1 goal for their area • Each board position document their responsibilities • Each board position begin seeking their replacement • Document repository for board minutes and financial statements
<p>Topic 11:</p>	<p>Emmaus Regional Leadership Development training</p>

Discussion:	<ul style="list-style-type: none"> Phil asked who was planning to go and to date no one has signed up; Phil shared that each board member needs to attend at least once during their term
Topic 12:	Nigeria update
Discussion:	<ul style="list-style-type: none"> Steve announced they "are ready to go" but could use additional agape; so far 60 Pilgrims; dates are March 9-12 and March 16-19
Topic 13:	Confirm pilgrim and team fees = reiterated the cost for Pilgrims is \$175 and team is \$165
Topic 14:	Miami Spanish Emmaus in July
Discussion:	<ul style="list-style-type: none"> Phil and Steve are still looking for folks to be on the team
Topic 15:	Communion
Discussion:	<ul style="list-style-type: none"> Phil asked for prayer requests and then Simon served Communion

Open Action Items

Item #	Action Item Description	Owner	Due Date	Status	Updates / Comments
1	Get LDs for fall walks	Phil	4/1	Open	Phil following up with Steve
2	Develop 2017 goals and plans to achieve them	All	5/1	Open	
3	Develop church visit schedule	Tony	3/1	Open	
4	Get website pw and tutorial from Lisa Barker	Michael	3/1	Open	
5	Update Board of Directors info on website	Michael	3/1	Open	
6	<i>Books for the Walks</i>	Phil			
7	<i>Room availability for Women #86</i>	Phil			

Closed Action Items

Item #	Action Item Description	Owner	Due Date	Status	Updates / Comments